

114210 CLEARING PENDING SALESNET ORDERS AUTOMATICALLY

1 INTRODUCTION

When a new SalesNet order is created but not submitted, it remains saved as a “draft” order (under “unsubmitted” section in *SalesNet*) to be picked up in a future session and either submitted as an order or deleted.

Only the user that created it can delete it. This meant that if users didn’t go back and remove started orders that were not submitted, they can have a large number of unsubmitted orders banking up.

From version 2019, there is a new tool to automatically clear these draft orders that have been outstanding for X number of days.

Owned by	Type	Catalogue	Reference	Due Date	Created Date	Quantity	Total
Me	Indent	ALL INTL PRODUCTS	ALL INTL PRODUCTS 15-Jan	1-Dec-2016	15-Jan-2019	1	23.76 AUD
Nilusha Fernando	Stock	Stock Order	Stock Order 20-Sep	25-Jan-2019	20-Sep-2017	2	100.98 AUD
Nilusha Fernando	Indent	Summer 2018	Summer 2018 28-Aug		28-Aug-2017	0	
Nilusha Fernando	Stock	Stock Order	Stock Order 24-Aug	25-Jan-2019	24-Aug-2017	2	100.98 AUD

2 BENEFITS

- ✓ System administrator can “tidy” up outstanding orders

3 SETUP

This new feature is NOT turned on automatically. It needs to be set up and configured by a system administrator.

3.1 WORKGROUP SECURITY

Security is required to access the set up screen. Make sure your workgroup in *Workgroup Security* has > *Apparel 21 Setup Application > Job Stream Maintenance* access.

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Apparel 21
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Apparel 21 Setup Application
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Bank Reconciliation
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Business to Business
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Cash Flow Reports
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Customers Application
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Excel Sales Orders
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Form Name
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Internal Object Maintenance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job Stream Maintenance
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Linking and DrillDown in GL Trans Type

3.2 JOB STREAM MAINTENANCE

The setup is done in *Job Stream Maintenance* menu entry.

1. Click *File / New* or *New* icon to create a new record
2. **Job Name** = *Delete SalesNet Pending orders* (or whatever will help you remember this)
3. **Job Detail** = *salesorder.deletependingorders(999)* – where 999 is the number of days since order was created that it should be kept for
4. **Job Type** = *PL/SQL*
5. **Active** = ticked
6. **Active Days** = tick the days that this job should run
7. **Email fields** = leave blank – not used

4 DESCRIPTION / USAGE

Once set up, it is run automatically in the overnight job stream (normally configured by database administrator to run at 2am).

It will automatically delete any draft orders that were created up to the number of days set in the configuration.